

## Basecone Assignment form

<b>Organisation name</b>	
<b>Basecone Office code</b>	
<b>Address</b>	
<b>Contact person</b>	
<b>Name</b>	
<b>E-mail</b>	
<b>Telephone number</b>	

**Description of assignment:**

**For the following companies:**

**Agreed charge**

By assigning Basecone to the above mentioned work activities you agree with the following:

- The agreed charge as mentioned above, which shall be invoiced for the month in which the assignment has been executed;
- Additional questions from Basecone regarding your conversion shall be answered within 1 workday to ensure a timely execution of your assignment;

Date	Name	Signature

Please send in a fully completed and signed copy of this form to your contact within Basecone, or you can send a PDF of this form to [support@basecone.co.uk](mailto:support@basecone.co.uk).

Version 20 January 2014